

Peninsula Darts Organization Bylaws

Table of Contents

Article I - Purpose and Introduction	2
Article II - Membership	2
Article III - Officers	3
Article IV - Nomination and Appointment of Officers	3
Article V - Meetings	4
Article VI - Duties of Officers	4
Article VII - Discipline and Expulsion	5
Article VIII - Amendments	5

Article I - Purpose and Introduction

- Section 1: This organization shall be known by the name of "Peninsula Darts Organization" (hereinafter referred to as the "PDO"). The PDO shall be an accepted abbreviation of the proper name.
- Section 2: The purpose of the PDO shall be to promote the game of darts within the County of San Mateo.
- Section 3: The PDO shall have a Board of Directors. The Board of Directors is the governing body of the PDO.
- Section 4: The Board of Directors shall have the power to extend the geographic limitations outside the County of San Mateo, but only for Special Events for the betterment of the PDO, and must obtain approval to do so at a Board of Directors Meeting by a majority vote.
- Section 5: The PDO shall operate as a Not for Profit California Corporation.

Article II - Membership

- Section 1: Membership in the PDO shall be open to venue owners, managers, partnerships, corporations, or any individual participating in the game of darts, but applications for membership shall be subject to the approval of a majority decision by the current Board of Directors.
- a) A "Member" is a person and / or Sponsor who is registered and in good standing with the PDO.
- Section 2: Any organization or individual (hereinafter referred to as "Sponsor") desiring to Sponsor one or more Teams in the PDO shall furnish the following information.
- a) Name of Sponsor (eg. Jim's Bar and Grill)
 - b) Address where play will take place
 - c) Telephone number of place of play
 - d) Name, address, telephone number, email address and signature of individual responsible for Team
 - e) Number of dart boards available for league play
- Section 3: An team shall consist of four (4) or more Members in good standing who are sponsored by a Sponsor in accordance with other Sections of this Article. Members desiring to form a Team shall furnish the following information.
- a) Name of Sponsor.
 - b) Name of Team.
 - c) Name, Address, Home/Cellular telephone number, email address of both the Team Captain and Co-Captain and for each player the below;
 - Name, mailing address (including zip code), home/cellular telephone number, email address, length of time playing darts (ie. Months/years) and self-rating (ie. A, B, C, D, etc) for each player on the team.
(Note: Sponsor's address/phone number is not acceptable).
- Section 4: All information furnished on Sponsor and Team applications are to be used for the transaction of PDO business only. No other use is to be made of this information, and it is not to be furnished to any outside group or individual.

Article III - Officers

- Section 1: The Board of Directors shall consist of the officers and members-at-large.
- Section 2: The Officers of the PDO shall consist of the President, Vice-President, Treasurer, Recording Secretary, Membership Secretary, Competition Secretary, and Social Committee Chairperson.
- Section 3: All Divisions shall be represented by at least one Member of the Board.
- Section 4: Membership in the PDO shall not preclude any member of the PDO from joining a team of any other dart organization. Membership in any other dart organization shall not interfere with regular team play in the Peninsula Darts Organization.
- Section 5: It is the policy of the PDO that each Member on the Board of Directors be free of any personal business dealings, or other relationships that could conflict with his or her responsibility to act objectively in matters affecting the PDO.

Article IV - Nomination and Appointment of Officers

- Section 1: Nomination of new Officers shall be made at the September Board of Directors meeting the year elections are held.
- Section 2: Before being nominated and/or elected President or Vice President in the Association, the nominee must have been a Member of the Board of Directors for a minimum of one (1) year or been a member of the Association for a minimum of six (6) seasons (three years).
- Section 3: Nomination and/or election to all other Board positions is open to any member of the Association, provided they are able to satisfy the duties for that position outlined in Article VI of these bylaws.
- Section 4: Ballots will be provided to Association Members and shall be distributed in time for the Election of Officers at the November Board of Directors meeting. The best method for distributing ballots to and gathering ballots from Association Members shall be determined by the Board of Directors at the September nomination meeting. The membership shall be notified of the election and ballot distribution/gathering methods at least 30 days prior to the election.
- Section 5: Two (2) unexcused absences by a member of the Board of Directors from regularly scheduled meetings shall be grounds for dismissal of that member. After one (1) unexcused absence, that Board member will be contacted by the Association President or his/her designee regarding the absence.
- a) A vacated Board position will be filled by appointment of the Board of Directors as soon as is practical.
- Section 6: All newly elected Board Officers shall serve in conjunction with the previous Officers, who shall be the governing Board Officers through December of each election year. Newly elected Officers will be installed at the January Board of Directors Meeting immediately following elections.
- a) New Officers shall participate in all activities of the offices they are to fill, acting as trainees for those positions.
- b) Outgoing Officers shall cooperate to the fullest extent with their successor, with the objective of conveying all information, files, practices, procedures, and historical precedents of the Association to said successors.
- Section 7: All Board members shall serve a term of one (1) year from January to December, or until

their successors are installed.

- a) Should a position become vacant before the end of the term, a Special Election by the Board of Directors shall be held at a Board of Directors Meeting as soon as is practical to elect a successor for the unexpired term. All Members of the Association are to be duly notified beforehand.

Article V - Meetings

- Section 1: The Board of Directors Meeting of the PDO shall be held on the 1st (first) Tuesday of each month (holidays excluded) unless otherwise notified. Special meetings to transact important business shall be held at the call of the President, and all Board Members shall be notified at least one (1) week prior to convening of such special meeting. A quorum is required to hold a board meeting.
- Section 2: Board of Directors Meetings shall be open to all Members of the PDO. Attending Board Members shall have one vote each at all Board of Directors Meetings. Fifty percent plus one (1) of the current Board of Directors shall constitute a quorum.
- Section 3: Only voting Members of the Board of Directors will be permitted to put forth motions or second the same.
- Section 4: A Captains Meeting will be called prior to the commencement of each season of league play, at which attendance by Team Captains or a team representative is mandatory.

Article VI - Duties of Officers

- Section 1: The President shall preside at the meetings of the Association. He/she shall enforce the bylaws of the Association. He/she shall act as ex-officio member on all committees and shall have an advisory voice, but no vote. He/she may be an elected member of any committee and shall then have full voting power. He/she shall conduct all meetings in the interest and well being of the Association. In the event of a tied vote, he/she shall cast the deciding vote. The President shall appoint such other committees, whether temporary or permanent, as are deemed necessary for the well being of the Association.
- Section 2: The Vice President shall, in the absence of the President, preside and perform all of the duties pertaining to the office of the President. In addition, he/she shall oversee the running of the organization and act as a liaison between the Board of Directors and the general membership. He/she shall arrange for the purchase and delivery of all trophies in adequate time to be presented at the awards presentations.
- Section 3: The Treasurer shall keep a proper statement of Income and Expenditures of the Association and shall deposit all monies of the Association in the bank approved by the Treasurer and the Board. All withdrawals from the bank shall require one (1) signature of the following three signatories: President, Vice-President, and Treasurer. The Treasurer shall render monthly statements to the Association, with a written copy given to the Recording Secretary, as to the standings of the Treasurer's office. He/she shall deliver over the successor, in proper condition, all property and/or records of the Association in his/her possession. The Treasurer should have experience in accounting or operating a business.
- Section 4: The Recording Secretary shall keep a record of all the proceedings of every regular and special Board of Directors Meetings. He/she shall preserve all books, papers, and records pertaining to the Association in the Recording Secretary's possession, the same to be delivered to the successor in proper condition by the President. He/she shall be given a copy of any and all reports and correspondence.

- Section 5: The Membership Secretary shall collect any player dues and/or sponsor fees levied by the Association in coordination with the Treasurer and Competition Secretary, maintain accurate player and Sponsor lists at all times, and act as Sponsor liaison to the Board. Player and sponsor lists shall be given to the other Board Members and others as needed. The Membership Secretary is also responsible for coordinating, distributing, and collecting ballots.
- Section 6: The Competition Secretary shall be responsible for scheduling all dart matches of the Association which shall consist of weekly Team matches within the leagues or divisions of the Association, arrange playoffs to determine the best Teams within the Association, arrange the Rudy Shoot with the aid of the Board of Directors, or any other playoffs which he/she considers of interest to the membership. All such schedules must first have the approval of the Board Officers. He/she shall keep accurate records of the weekly results, team standings, as well as individual players results with respect to highlites, high scores, and player ratings. Weekly standings shall be posted online no later than 2 days after the captain's deadline for submitted said scores. A copy of the schedules and all results sheets shall be given to the Recording Secretary. No games shall be scheduled for St. Patrick's Day, Thanksgiving, Christmas, or New Year's weeks or any holiday weekend. He/she shall inspect all boards, lighting, out charts, and oche lines in establishments, as necessary.
- Section 7: The Social Secretary shall arrange social functions, trophy presentations, picnics, or any such event in the interest of the Members. All events must have the approval of the Board. After any social function, a written statement of income and expenditures will be submitted to the Recording Secretary for future reference along with a synopsis of the event with suggestions for improvements.
- Section 8: Any Board Member must obtain the approval of the Board of directors prior to committing or spending more than two hundred (\$200.00) dollars on behalf of the Association.
- Section 9: Board Members may commit to spending a maximum of two hundred (\$200.00) dollars on behalf of the Association only once per quarter, or twice per season. Any expenses beyond that cap will require approval of the majority of the Board of Directors.

Article VII - Discipline and Expulsion

- Section 1: Any Member or Member of the Board of Directors of the PDO who by his or her actions or any other method, jeopardizes the well-being of the PDO, shall be subject to disciplinary action by the Board of Directors up to and including expulsion from the Board and/or the PDO.
- Section 2: Any Member subject to disciplinary action or expulsion shall be entitled to appear before the Board of Directors for a hearing in his/her defense.
- Section 3: Any Member of the Board of Directors having a vote of no confidence raised, seconded and carried against them, shall immediately forfeit any position or office held by them.
- Section 4: Reinstatement of Members or Members of the Board of Directors of the PDO shall be subject to approval of the Board of Directors.

Article VIII - Amendments

- Section 1: Should any member in good standing wish to amend any Article or Section of these bylaws or rules, the proposed amendment shall be made in writing to the Board of Directors. The amendment shall then be read at the next regular meeting. Should two-thirds (2/3) majority of the Board of Directors present vote in favor of the amendment, it shall become part of the bylaws or rules.

- Section 2: These bylaws shall take effect from, and after, their adoption in the footer of these pages. All Bylaws, Rules of Order or standing resolutions affecting the same, heretofore existing and not included in these Bylaws (excluding Rules of Play, amended and adopted) are hereby excluded.
- Section 3: "Robert's Revised Rules of Order" shall govern, the meetings of the PDO, except where in conflict with the Rules or Bylaws of the PDO.